

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

July 26, 2021

The Northeastern York County Sewer Authority met on Monday, July 26th beginning at 7:05 PM at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
Mike Barlett – Absent

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

John Nace
Tyler Kramlick

Engineer

Christopher Toms - Absent
Colin Cash

Solicitor

Attorney Jayne Katherman
Attorney Stacey MacNeal

Plant Manager/Recording Secretary

Pat Poet

Visitors

Steve Gross and employee Peter Nestlerode.

Tours – At 6 PM this evening, Peter led a tour for Authority members to the Musser Run pump station and the Mt. Wolf plant.

Minutes

A Fisher/Benedick motion was made to approve the minutes from June 28, 2021. Motion passed unanimously.

Correspondence/Visitors

No comments were made from visitors.

Operations/Plant Manager Report

The Board reviewed the July Operations Report.

Proposed Home in Saginaw – A new modular home is planned in Saginaw off of Second Street. The lateral would need to be located through an alley to connect to the sewer main. There is a disagreement between property owners as to who owns this alley. Attorneys Stacey MacNeal and Jayne Katherman will investigate this situation to determine if it is a private or public alley.

Mission Dialers – The Mission Dialers were delivered and Ron from Paradise Electric will be installing two or three of them a day. He has not given us an installation schedule yet.

Inspector – Andy Rouscher has begun inspecting. He and Desiree are working out the details of the paperwork.

Audit – The 2020 audit was emailed to all members today. A motion to accept the 2021 audit will need to be made at the August meeting.

S. 7th Street Property – As previously reported, this property on the corner of S. 7th Street and Center Street in Mt. Wolf Borough has had two sewer backups; one in January and one in June. Mr. Hombach dropped off the invoices showing the amounts he had to pay to the plumber and also for the cleanup work needed to be done in his home as a result of these backups. The Board requested additional information be provided to them prior to making a decision as to whether or not the invoices will be reimbursed by the Authority.

Manhole on North Sherman Street – The office staff has received calls regarding the manhole lid located near Leg Up Farm's entrance. The lid is not level with the new paving and is causing a loud noise when vehicles run over it. Several contacts have been made to PennDOT as well as a meeting with the contractor who did the paving to attempt to get them to adjust this lid. There has been no action taken to resolve this issue. Steve Gross is going to check with the Township crew to see if they have any other contacts at PennDOT we could talk with.

CFA Grant – A reimbursement of \$118,842.00 was received for the line abandonment project. The construction cost was \$98,560.00 plus additional expenses for engineering and inspection fees.

Additional Tour – Prior to next month's meeting there may be a tour of pump stations that were not visited in the first two tours. An email will be sent out to Authority members prior to the August meeting to verify if a tour will be conducted that evening.

Solicitor's Report

Job Descriptions – A meeting will be set up with the Personnel Committee. Pat and Peter will also be in attendance to review and update job descriptions as needed.

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Grease Trap Letters – Desiree has still not received a response from Pizza Box after several contacts explaining to them what is required. Attorneys MacNeal and Katherman suggest a surcharge begin to be assessed to the Pizza Box for non-compliance of the regulations. A Fisher/Kramlick motion was made to assess surcharges to the Pizza Box for non-compliance of the Authority’s grease-trap regulations. Motion passed unanimously.

Garrod-Hillwood Property – The permit has been submitted. Security has not yet been received. If the security is received, Chris Toms and Attorney Katherman will be contacted.

Area 2 Meeting – The public meeting on Monday, August 2nd has been advertised and will be held beginning at 6 PM in the Northeastern Middle School auditorium. Attorney Katherman will bring a packet of information to be provided to each attendee. Attorney Katherman and MacNeal, along with Chris Toms, will be making a presentation on the project and answering questions from residents. Attorney Katherman reported that Kim Walston from York County Planning will be in attendance to provide information to residents regarding the possibility of financial assistance for connection expenses to those who qualify.

A pre-meeting conference call or in person meeting with the Township will be held the afternoon prior to the Area 2 meeting. John Nace, Tyler Kramlick, Chris Toms, Attorneys Katherman and MacNeal will be in attendance.

Tapping Fee Payment for Area 2 Residents – A Benedick/Fisher motion was made to approve offering Area 2 residents an option to pay \$30.00 by December 31, 2021 to freeze their tapping fee at the current rate of \$2,500.00 and to offer a payment plan option that would allow residents to pay their tapping fee over a five-year period. Motion passed unanimously. If residents do not pay the \$30.00 holding fee, their tapping fee would be at the new rate of \$3,800.00, which is effective 1/1/22.

Tapping Fee Resolution – A Benedick/Hilliard motion was made to adopt Resolution 2021-3 establishing tapping and connection fees, as calculated by the required rate study, at \$3,800.00 per EDU for all Districts beginning January 1, 2022. Motion passed unanimously. The rate study will need to be attached to the Resolution.

Rules & Regulations –There was discussion regarding adding a requirement of a point-of-sale inspection of every property that is sold in the Authority’s service area. This inspection would be made to insure there are no illegal connections to the sewer prior to settlement of the property. Specifics will need to be ironed out, such as who will do the inspections and who the Authority would need to contact to advise this new inspection is required for all properties being sold. Realtors would be one entity that would need to be contacted.

Mitigation Project at Farm – Curtis Carothers of RES requested a temporary access for staging his equipment for the additional mitigation project. Attorney MacNeal feels the settlement could be closed after the August Authority meeting. This easement should be staked and able to be reviewed prior to beginning the work. A legal description of the property will be needed before the closing. Peter noted there may be a loss of acreage for Star Rock to plant because of this project.

Engineer’s Report

Effluent Line Abandonment Project – Clear View Excavation has now completed their contract. Closing of the contract should be able to be voted upon at the August meeting.

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The line that is located across property owned by Talon will need to be discussed with Chris.

Saginaw Dechlorination System – Gingerich Excavating has completed their portion of this project. Ron from Paradise Electric is currently doing the electrical work on the dechlorination system.

Capital Improvements Plan – Colin Cash reported that the North George Street station is first in line for upgrades. A design and permitting kick off meeting for this station should begin next month. Design and permitting work on the Sherman Oaks and N. Sherman Street stations is scheduled to begin this Fall.

Chestnut Valley Station – A temporary construction easement is needed prior to installing the air release valve. The lead time for receiving the valve is ten weeks.

Digester Tanks – There has been no movement on discussions regarding the tanks.

Capital Action Plan – At this time thirty-one of the forty EDU's approved by DEP for the Mt. Wolf plant have been issued. Five remain plus the four on hold for Garrod and Manchester Street.

Chris will be sending the CAP report to DEP next week.

Mt. Wolf Influent Meter – As discussed previously, an alteration needs to be made to the influent channel to allow this meter to provide more accurate readings. Colin is getting estimates for fabricating a stainless-steel plate that can be placed in the channel which will help the water be less wavy and easier for the meter to read.

Industrial/Commercial Permit Process – This process needs to be reviewed and revised.

Televising – CSD has begun reviewing the data from the televising project in the Township. USG verbally told us they did not note any sources of obvious or major I & I during the televising.

Treasurer's Report

Invoices – A Fisher/Kramlick motion was made to approve the invoices as presented. Motion passed unanimously.

Requisitions – A Benedick/Fisher motion was made to approve the following requisitions:

2021-12 to Utility Services Group totaling \$105,597.50 for televising and flushing all of the lines served by the Saginaw Plant.

2021-13 to CS Davidson, Inc. for engineering fees in regard to line cleaning and televising, Saginaw disinfection system and Mt. Wolf Organic CAP totaling \$918.36.

2021-14 to CS Davidson, Inc. for engineering fees in relation to the area 2 preliminary design and the CAP for the pump stations totaling \$42,421.74.

2021-15 to CS Davidson, Inc. totaling \$24,027.84 for engineering fees for Canal Road, Aerobic Digesters and Malvern Drive repairs.

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2021-16 to Whel-Tech, Inc. for fifteen Mission Dialers for the pump stations totaling \$23,984.00. Motion passed unanimously.

Adjourn

At 8:35 PM a Kramlick/Fisher motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - August 23, 2021 - 7:00 PM