

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

June 28, 2021

The Northeastern York County Sewer Authority met on Monday, June 28th beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
Currently No Representative

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

John Nace
Tyler Kramlick

Engineer

Christopher Toms

Solicitor

Attorney Jayne Katherman

Plant Manager/Recording Secretary

Pat Poet

Visitors

Colin Cash, and employees Desiree Boorujy and Peter Nestlerode.

Tours – At 6 PM Peter led a tour for Authority members to the Sherman Oaks, Poplar Lane and Long Road pump stations. Prior to next months meeting another tour is planned at 6 PM to visit plants and/or other pump stations weather permitting.

Minutes

A Fisher/Benedick motion was made to approve the minutes from May 24, 2021, with one change in the Solicitor's Report on page two under Garrod/Hillwood. The \$105,000 escrow is for tapping fees, not engineering fees. Motion passed unanimously.

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Correspondence/Visitors

None.

Operations/Plant Manager Report

The Board reviewed the June Operations Report.

Mission Dialers – The Mission Dialers are going to be ordered sometime this week. The installation will be done by Ron Busser from Paradise Electric. His price was \$5,964.00, which was less than half the price of a quote received from another company.

Inspector – After discussion, a Kramlick/Fisher motion was made to approve Andy Rouscher as an inspector for the Authority at a rate of \$35.00 per inspection. Motion passed unanimously. Pat will contact Andy to see when he could begin inspecting. Peter and Jeremy may inspect if Andy would not be available at any particular time.

New Employee – After discussion, a Fisher/Benedick motion was made to hire Keith Sweitzer effective tomorrow, June 29th. Motion passed unanimously.

Audit – The 2020 audit is complete and will be submitted to the State later this week. Copies will be available to the Board at the July meeting.

Document Scanning – The possibility of using ScanTek to scan Authority documents was discussed. At this time a decision was made not to use ScanTek's services.

Mt. Wolf Borough Representative – No word has been received from Mt. Wolf Borough Council on their selection for the replacement of Bill Marquis on the Board.

Solicitor's Report

Job Descriptions – Attorney Katherman would like to meet with the Personnel Committee to review the job descriptions and update them as needed.

Hillwood Planning Module – The module was approved and Hillwood has been notified.

Grease Trap Letters – Desiree has not received a response from Pizza Box after several contacts explaining to them what is required. Attorney Katherman's office will send a final letter to Pizza Box; and if they do not comply, fines will be assessed.

Area 2 Agreement – Attorney Katherman discussed this agreement with Attorney MacNeal. There has been no progress or contacts made regarding this agreement. At this point in time, Attorney MacNeal feels the Authority has the right to begin the Area 2 project without an agreement.

Tapping Fees – Chris Toms reported that after the calculations were completed, the maximum tapping fee the Authority could legally charge is \$3,856.00. After discussion, a Benedick/Hilliard motion was made to set the tapping fee at \$3,800.00. Motion passed unanimously. Attorney Katherman said their office will draw up a Resolution for review at the July meeting that would set the new rate. It is hoped at the July Authority meeting an effective date could be determined to set the new tapping fee rate.

Area 2 - The possibility of setting up a public meeting for residents of Area 2 was discussed. This meeting would be to explain the project and answer questions residents may have. A tentative date of Monday, August 2nd was set for this meeting beginning at 6 PM. Tyler Kramlick will contact the school district and ask if they would allow the Authority to use the Middle School auditorium for this event. If not, another venue will need to be secured because it is estimated there may be at least one hundred residents in attendance.

Greenfield Easement – Peter and Chris will try to locate an easement drawing for 325 Greenfield Street because of a fence placed there. Reviewing the easement will determine if the fence was placed within the easement area.

Engineer's Report

Effluent Line Abandonment Project – Chris reported Clear View Excavation has submitted Change Order #2 that extends the contract time to October 31, 2021, and the following entity shall be included as additional insureds on all property insurance, boiler and machinery insurance and liability policies with the exception of Worker's Compensation and Employer's Liability coverages: Commonwealth Financing Authority, Harrisburg PA. A Fisher/Kramlick motion was made to approve Change Order #2 with regard to the line abandonment project. Motion passed unanimously.

There has been no response from Talen concerning the abandoned effluent line that runs across their property. Talen had requested the Authority to fill each end of the pipe as opposed to capping them. This work would cost an additional \$50,000 and is not part of the original project submitted for the CFA grant; therefore, no reimbursement would be received by the Authority for that additional cost. Chris tried to get CFA to approve this additional cost; however, CFA felt it was not within the scope of the original project. Tyler feels if Talen wants the ends of the line filled, Talen should cover that extra cost.

Manchester Street Sewer Repairs – This project should wrap up next week and the final invoice from Iron Eagle should be received next month. Manchester Borough has accepted a proposal from Iron Eagle to install an underdrain to attempt to help alleviate groundwater under the roadway. The punch list items along with the final inspection of the sewer repairs and completion of the underdrain, are to be completed immediately prior to the paving work. The schedule has not yet been determined.

Saginaw Dechlorination System – Work is scheduled to begin tomorrow.

Capital Improvements Plan – CSD has begun the design work for the first phase of improvements, which include the North George Street, Sherman Street and Sherman Oaks pump stations.

Chestnut Valley Pump Station – After attempts to determine the solution for this underperforming station, it has been determined that an air release valve should be installed at the high point of the force main. A representative from the manufacturer of air release valves sold by Exeter Supply made a presentation to staff yesterday. A quote for the air release valve should be received shortly from Exeter. A Kramlick/Benedick motion was made to approve the purchase of the ARI air release valve from Exeter at a cost not to exceed \$10,000. Motion passed unanimously.

This manufacturer also gave Peter a sample of a product that could be used to replace the use of fernco connections. Peter felt this product would be much better than a fernco. The manufacturer gave Peter a sample of this product. To be discussed in the future.

Digester Tank Analysis – CSD has begun working with AeroMod on potential solutions for the digesters and have met with AeroMod's representatives on site.

Corrective Action Plan – Chris reported that the 2nd quarter Corrective Action Plan report will be submitted immediately following the July Authority meeting.

Industrial Sampling – Meetings need to be scheduled with several industries who's test results were higher than the allowable limits.

Pre-treatment Program – Chris hopes to provide recommendations to the Authority for this portion of the Rules and Regulations at the next meeting.

Influent Flowmeter – CSD has been working with the influent meter manufacturer and Control Systems 21. After investigating the problem of why this flowmeter is giving inaccurate readings, it was determined that a stainless-steel plate needs installed to form a smooth channel. CSD is working with HACH to obtain quotes for this work.

Homes for Sale Inspections – Chris recommends the Authority institute a policy to inspect homes for sump pumps prior to their transfer to a new owner. Attorney Katherman would draw up this policy that may be presented at the July Authority meeting for review.

Televising – The flushing is complete of the Area 2 lines. There is approximately ½ day of televising remaining. After reviewing the televising, the scope of the needed work will be determined and put out for bid.

Area 2 Project – CSD may begin contacting vital property owners with design challenges for their sewer connections, which includes determining if basement service is possible to those who request it. The locations of existing sewer pipes exiting the homes are also needed. CSD will be meeting with the Township to review the preliminary design to determine road restoration requirements.

Fenwick Area Sewer Repairs – There are two possible changes that could be made to the lines in this area to prevent future backups. Chris provided sketches of the area and estimates for each solution – one is \$45,000 and the second is \$75,000.

Garrod Property – DEP has approved the planning module for this project. The WQM permit can now be submitted to DEP after the Authority signature is made.

Treasurer's Report

Invoices – A Kramlick/Fisher motion was made to approve the invoices as presented. Motion passed unanimously.

Requisitions – A Benedick/Fisher motion was made to approve the following requisitions:

2021-8 to Clear View Excavation, Inc. totaling \$4,200.00 for repairs to manhole F5 in Saginaw.

2021-9 to CS Davidson, Inc. for engineering fees in regard to Area 2, CAP for pump stations and aerobic digesters totaling \$17,763.84.

2021-10 to CS Davidson, Inc. for engineering fees in relation to the Mt. Wolf Organic CAP totaling \$189.20. This payment will be made out of the BRIF fund.

2021-11 to Eckert Seamans Cherin & Mellott for expenses related to new loan totaling \$187.04.

Motion passed unanimously.

Miscellaneous

Executive Session – John announced there will be an Executive Session at the end of the meeting to discuss Personnel Matters.

Tablets – Pat requested the purchase of one or two tablets for use by staff. Currently we have one tablet. A second tablet would enable more than one staff member to look up line locations or connect to Mission dialers if the other tablet is in use or at a different location. The Board was in consensus to make this purchase.

The Oaks – Peter asked how long the Authority is responsible for continuing to fill holes on Acorn Drive. This has been going on since the lines were installed. Chris felt it is the Authority's responsibility.

Executive Session – At 9:00 PM an Executive Session was called to discuss personnel matters.

Regular Meeting – At 9:14 PM the regular meeting was called back to order.

Adjourn

At 9:15 PM a Kramlick/Benedick motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - July 26, 2021 - 7:00 PM

