

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

JANUARY 25, 2021

The Northeastern York County Sewer Authority met on Monday, January 25, beginning at 7:00 PM.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
Bill Marquis

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

John Nace
Tyler Kramlick – By Phone

Engineer

Nate Hardman for Christopher Toms

Solicitor

Attorney Stacey MacNeal

Plant Manager/Recording Secretary

Pat Poet

Visitors

Chuck and Amber Kraft, Dave Naylor, Steve Gross and employees Desiree Boorujy and Peter Nestlerode.

REORGANIZATION

Attorney Stacey MacNeal opened the meeting and asked for a nomination for Chairperson. A Benedick/Fisher motion was made to nominate John Nace as Chairperson. Motion passed unanimously.

Attorney MacNeal turned the meeting over to John Nace.

A Nace/Marquis motion was made to appoint Dale Benedick as Secretary. Motion passed unanimously.

A Hilliard/Kramlick motion was made to appoint Judy Hilliard as Treasurer. Motion passed unanimously.

A Marquis/Benedick motion was made to appoint Patti Fisher as Vice-Chairperson. Motion passed unanimously.

A Nace/Fisher motion was made to appoint Bill Marquis as Assistant Treasurer. Motion passed unanimously.

A Nace/Marquis motion was made to appoint Tyler Kramlick as Assistant Secretary. Motion passed unanimously.

A Hilliard/Fisher motion was made to appoint CS Davidson, Inc. as the Authority engineering firm. Motion passed unanimously.

A Marquis/Fisher motion was made to appoint Barley Snyder as the Authority's legal firm. Motion passed unanimously.

Minutes

A Benedick/Fisher motion was made to approve the minutes from December 3rd and December 21st meetings. Motion passed unanimously.

Correspondence/Visitors

Chuck and Amber Kraft – Mr. & Mrs. Kraft, who will be building a home on South 8th Street in Mt. Wolf Borough, requested they be exempt from connecting to the sewer system. They have spoken with Chris Toms regarding this project. Chris provided options for them to connect, the most expensive being approximately \$44,000, (estimate provided by builder's engineer). An option also discussed was the possibility of cost sharing for the expense of the line since it will benefit two other property owners. Attorney MacNeal said another option could be that the Authority would place stipulations on a waiver which could include that if the lot would be subdivided, the Kraft's would be required to connect at that time.

After discussion, the Authority is requesting additional information and will make a decision at their next Board meeting. The Authority would need to issue a waiver from the Rules and Regulations to allow an on-lot system. Mt. Wolf Borough also would have to grant a waiver to their Mandatory Connection Ordinance. The Crafts will attend the next Borough Council meeting to ask for a waiver of the Borough's Ordinance. Attorney MacNeal noted the Krafts would need waivers from both Mt. Wolf Borough and the Authority to allow them to use an on-lot system for their proposed home as opposed to connecting to the sewer system. A Fisher/Benedick motion was made to table this decision and make a final decision at a February Board meeting when additional information is obtained. Motion passed unanimously.

Steve Gross – Mr. Gross shared information regarding the price Springettsbury Township is receiving per acre for leasing their farm compared to what the Authority is receiving.

Dave Naylor – Mr. Naylor had a question concerning the connection letter residents at 215 and 225 Manchester Street received. The property owners were given ninety days to connect and he was worried that the ninety-day time period is not sufficient because of possible bad weather through the winter. He was assured that if the connection took longer than anticipated that would not be a problem.

Mr. Naylor also wanted to be certain that the Authority is not being billed for the error the engineer made on ordering the wrong size pipe for the Manchester Street project.

Operations/Plant Manager Report

The Board reviewed the December Operations Report.

Personnel – A former employee, Steven Trout, has applied for unemployment against the Authority. Pat has returned information to the Unemployment Office letting them know that Steve quit on his own and had work available to him when he quit. We have not received a response.

Biosolids Testing – Peter has taken samples to the lab for biosolids testing. We are hoping this testing will be sufficient for all of 2021.

Farm – Abe Barley called Pat to set up a meeting with Peter, Pat and representatives from the Board. Pat is going to contact Abe regarding a potential date for this meeting and then determine the availability of Board members to attend. Stacey noted the survey was completed for the mitigation project which showed that two acres of land should be deleted from the number of acres billed to Star Rock Farms as a result of Phase I of the mitigation project.

Tapping Fees – Pat will be transferring \$34,500.00 into the BRIF fund, which represents tapping fees received for the month of January.

Intermunicipal Meeting – This meeting will be held on Tuesday, February 23rd beginning at 1 PM. Only three Authority members may participate since this is not an advertised meeting. This meeting will be held in person.

Attorney MacNeal suggested under the current circumstances, all future advertised meetings should be held by Zoom until further notice. Attorney MacNeal will set up and advertise the Zoom meetings..

Outfall Line Removal Project – Pat asked Nate Hardman if this project has begun. He said the contractor should be starting either this week or next.

Check Signers – Because of the new members and changes of positions on the Board, signatures on the bank authorization card have to be updated. A Benedick/Fisher motion was made to authorize the following persons to sign the bank authorization card: John Nace, Patti Fisher, Judy Hilliard, Bill Marquis, Desiree Boorujy and Patrice Poet.

Solicitor's Report

Financing – Attorney MacNeal reported she has spoken with Jaimie Schlesinger from PFM regarding a draw down loan. Additional funding is needed to complete the design work for Area 2, construction of lines for Area 2 along with upgrading pump stations, digesters and additional projects that may need included in this financing. Mr. Schlesinger should receive proposals back by February 8th. A special Zoom meeting will be held on February 15th at 7 PM to review these proposals. Attorney MacNeal will handle advertising for this meeting.

Area 2 – The Area 2 project is currently stalled. The project will most likely begin in 2022. It will take approximately nine months to calculate a cost for this project.

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Saginaw Letters – As discussed previously, illegal connection letters will be sent to all customers in Saginaw regarding sump pump and down spout connections. The letters will be mailed out with the March 1st billing.

Mitigation Project Amendment – A Benedick/Fisher motion was made to approve the 4th amendment to the original agreement with RES. Motion passed unanimously. Attorney MacNeal noted this amendment includes saving a very large sycamore tree. Phase II of the project is required to be staked out thirty days prior to the start of the project.

Cash Flow – Attorney MacNeal would like a twelve to fifteen-month cash flow projection.

Engineer's Report

Chris Toms could not attend tonight's meeting. There were a few items on his report that could be acted upon.

Iron Eagle Change Order #1 – A Marquis/Benedick motion was made to approve Change Order #1, to correct an error in a pipe size. Motion passed unanimously.

Iron Eagle Change Order #2 – A Kramlick/Fisher motion was made to approve Change Order #2, to extend the time period of the contract because of a delay caused by waiting for The York Water Company to repair a water line that was broken under a ditch. Motion passed unanimously.

Iron Eagle Application for Payment #2 – A Benedick/Fisher motion was made to approve Application for Payment #2 totaling \$87,583.50 to Iron Eagle for work completed on the Manchester Street project. Motion passed unanimously.

Northeastern High School Modification – A Marquis/Benedick motion was made to authorize signatures on the Northeastern High School's preliminary and final plans. Motion passed unanimously.

Treasurer's Report

Invoices – A Benedick/Marquis motion was made to approve the invoices as presented. Motion passed unanimously.

Miscellaneous

Resolution 2021-1 – A Resolution of Respect was read for Clair Good honoring him for his service to the Authority which began in 1991. A Benedick/Marquis motion was made to adopt the Resolution of Respect, 2021-1, honoring Clair Good. Motion passed unanimously.

Adjourn

At 8:50 PM a Marquis/Benedick motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING - February 22, 2021 - 7:00 PM

