

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

JULY 24, 2023

The Northeastern York County Sewer Authority met on Monday, July 24, beginning at 7:00 PM in the administration building at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
Anya Barlett

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

John Nace
Tyler Kramlick

Engineers

Chris Toms

Solicitor

Attorney Peter Ruth

Operations Manager/Recording Secretary

Pat Poet

Visitors/Employees

Carl Dallmeyer, Attorney Patrick Rieder, Travis Arentz, Dean Kohr, Steve Gross and employees Desiree Boorujy and Peter Nestlerode

An Executive Session was held at the end of this meeting to discuss personnel matters.

Agenda

A few changes were made to the agenda: add notice of Executive Session to discuss personnel, remove “(action)” under engineer’s report regarding Effluent Line Abandonment. A Kramlick/Fisher motion was made to approve the agenda as amended. Motion passed unanimously.

Minutes

A Kramlick/Fisher motion was made to approve the minutes from June 26, 2023. Motion passed unanimously.

Correspondence/Visitors

Travis Arentz – Mr. Arentz owns a property at 84 North 5th Street. He attended the Board meeting last month to request reimbursement of two invoices from Gingerich Excavation and Roto-Rooter to clean out his lateral. Pete and Chris both reviewed the video of the lateral. The video does not show where the roots came into the pipe because they had already been cleaned out. Pete does not recommend replacing the lateral at this time. After discussion, a Kramlick/Benedick motion was made to pay 50% of Mr. Arentz's two invoices. Motion passed unanimously. The total payment by the Authority will be \$549.50. This line will be scheduled to televise every six months.

Operations Report

The operations report was reviewed.

PLGIT Account – Pat presented the interest rates at the present time for the \$300,000 that was deposited into PLGIT one year ago. It will sit in a liquid account until PLGIT is able to transfer it into a one-year term account. Tyler suggested closing the one account at Truist and depositing it into a liquid account at PLGIT to earn a higher interest rate. Pat will check with PLGIT to determine what the minimum deposit is they will accept.

Chris suggested doing a projection of income to be certain there are enough funds to pay the bond issues next year before we transfer additional funds into PLGIT.

Audit – All members received emailed copies of the audit. There are a few hard copies available if any member would like one.

Air Conditioning – The AC is still nor working. This problem began July 5th.

Maintenance Report – Pete reviewed his report and noted maintenance and replacement of various lighting at pump stations. A power outage occurred on July 5th at the Mt. Wolf plant and the generator did not come on which caused a brief overflow. DEP was contacted and Pete sent a five-day letter to them reporting the occurrence as required.

Locust Point Pump Station – The start up for this station went well but there are a few punch list items that need addressed. There also appears to be a low spot on the macadam under the gate. Significant flow from this pump station is not expected until early in 2024.

Mission Invoice – An invoice from Mission for the dialer at the Locust Point Pump Station has been received. Because the station has not been dedicated to the Authority, Chris suggests holding on to the invoice until dedication. The portion of the invoice from July 1st through the date the station is dedicated will be Garrod's responsibility to pay.

Quarterly Due Date for Bills – Desiree suggested residential quarterly bills be due thirty days after they are mailed out as opposed to the sixty days currently used. The Board agreed. This will begin with the December 1st billing. This subject will be placed on the August agenda as an action item. She is not recommending the commercial/industrial customers' due dates to be changed at this time.

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Inspections – Desiree reported Bob Kling located three illegal connections thus far as he begins to inspect homes in the Musser Run drainage area.

Agenda Amended – A Kramlick/Barlett motion was made to add the following items to the agenda: FF York LLC – (action) and Arentz Reimbursement (action). Motion passed unanimously.

FF York LLC Credit – The \$5,858 credit to FF York was discussed during last month’s meeting. The credit resulted from a leak detected by the York Water Company. Desiree explained that this credit would match The York Water Company’s readings. A Kramlick/Fisher motion was made to approve the credit of \$5,858.00 to FF York. Motion passed unanimously.

Solicitor’s Report

Musser Run Easement – Attorney Ruth is waiting for the land owner to provide him with the location of a tank on his property.

Record Club of America Lines – Attorney Ruth located easement drawings for these lines from the 70’s. The easements were between the East Manchester Township Sewer Authority and NE Devco. He will continue to investigate the status of these sewer lines.

Engineer’s Report

General Operations

Talen Line Abandonment – Chris reported there may be some cost savings on this project. The lines across Talen property are not as deep as Talen initially thought. It appears they misread the Authority’s drawings. The lines are five feet deep as opposed to ten feet. Kinsley was installing lines in a separate project for Talen and while digging, hit the Authority’s abandoned line. Kinsley cut out that portion of the abandoned line and capped the ends with concrete. There may be more sections of pipe that will need to be removed if Kinsley finds conflicting pipes. Kinsley also plugged and welded shut the manhole near the river, capping the ends with concrete. Chris provided photos of this work. Kinsley will track their work by time and materials and then invoice the Authority. Payment of the invoice can be made through the \$160,000 grant. Depending upon the cost savings of this project, the grant may be able to be used to cover engineering fees. Chris is keeping in touch with Talen weekly.

Transfer Switch – Pete noted the transfer switch is not working properly at the North George Street pump station. This station is included in the CFA grant application. Pete asked if he should have the switch repaired. Chris suggested he wait if possible because if the grant is approved, this station will be upgraded.

Corrective Action Plans

Multi-Color Corporation – MCC will be purchasing equipment to lower their BOD and TSS discharge levels. The equipment will be delivered in twelve weeks. Chris recommends sampling be done near the end of the year after the installation of the equipment.

Area 2 Sewer Extension

Grant – The announcement for the grant awards has been delayed until September. The next meeting of the awards committee will be held on September 19th.

Bid Specifications – Chris reported that the bid specifications and drawings are now complete. The easements are not completed.

DEP Reply Letters for Chapter 94 Reports – Chris reviewed two letters from DEP, one for each plant. DEP is generally satisfied with the Authority's efforts to locate illegal connections which will assist in alleviating the hydraulic overload at both plant; however, DEP did not lift the connection restrictions to the Saginaw drainage area. Chris recommends adding the cost of smoke testing to next year's budget to assist in locating broken pipes in yards where property owners did not complete their clean-out cap replacements. The Musser Run station was also mentioned in the Mount Wolf plant letter. DEP noted this station will be in hydraulic overload condition in 2024. The upgrade to Musser Run station should be completed before next year's report is due to DEP.

Mission Website – The Mission website has been set up for Mr. Dallmeyer to read the flow from the Starview Mobile Home Park. All questions regarding how to use this website should be directed to the Authority office.

Treasurer's Report

Payment of Invoices – A Kramlick/Benedick motion was made to approve the invoices as presented. Motion passed unanimously.

Requisition

A Fisher/Nace motion was made to approve Requisition #2023-15 to CS Davidson, Inc. totaling \$428.88 for engineering fees for the 2nd Street generator project. Motion passed unanimously.

8:05 PM - Executive Session to Discuss Personnel Matters

9:10 PM – Executive Session Ended – Regular meeting called back into session.

Adjourn

At 9:10 PM a Kramlick/Barlett motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING – Monday, August 28, 2023

