

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

APRIL 24, 2023

The Northeastern York County Sewer Authority met on Monday, April 24, beginning at 7:00 PM in the administration building at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
Anya Barlett

**Manchester Borough**

Dale Benedick  
Judy Hilliard

**East Manchester Township**

John Nace  
Tyler Kramlick

**Engineers**

Chris Toms  
Colin Cash

**Solicitor**

Attorney Peter Ruth

**Operations Manager/Recording Secretary**

Pat Poet

**Visitors/Employees**

Carl Dallmeyer, Attorney Patrick Rieder and employees Desiree Boorujy and Peter Nestlerode

**Agenda**

A Fisher/Benedick motion was made to approve the agenda. Motion passed unanimously.

**Minutes**

A Benedick/Kramlick motion was made to approve the minutes from March 27, 2023. Motion passed unanimously.

**Correspondence/Visitors**

No comments from visitors.

### **Operations Report**

The operations report was reviewed.

Maintenance Report – Pete reviewed the items listed in his Maintenance Report at a few pump stations and the Mt. Wolf plant as well as at Sinking Springs Farm where a tree had fallen and blocked access to the Lamar Advertising billboard.

Long Road Connection – Desiree reported that she was told the sewer connection for 375 Long Road should be completed within two weeks. The owner will contact Desiree when the connection is ready for final inspection.

Illegal Connection Inspections – Letters were sent out to property owners whose sewer drains to the North George Street station. Desiree has received a good response to the letters and a large number of inspections have already been scheduled.

### **Solicitor's Report**

North Sherman Street Pump Station Land – Attorney Ruth presented Resolution 2023-3, which authorizes the Authority to acquire a 5,576 square foot portion of a tract of land owned by the Mt. Wolf Fish & Game for construction of the public sanitary sewer system in accordance with the Eminent Domain Code. The Board had been provided a copy of the Resolution prior to this meeting.

A Fisher/Kramlick motion was made to approve Resolution 2023-3 for the acquisition of a 5,576 square foot of land from the Mt. Wolf Fish & Game. Motion passed unanimously. This land was purchased by the Authority in 1989 for \$10,000 from the Mt. Wolf Fish & Game. The sale was never recorded. The Resolution had to be approved for the land to be acquired without having any negative affect to the Mt. Wolf Fish & Game's Clean and Green status. Prior to this meeting Attorney Ruth met with a representative from the Mt. Wolf Fish & Game to explain the process of the acquisition. The documents have been signed by the Mt. Wolf Fish & Game and the acquisition and recording of the land can now be completed.

Signature Authorization – A Kramlick/Benedick motion was made to authorize the Solicitor, Chairperson and/or Manager to sign any necessary documents to record and transfer the land from the Mt. Wolf Fish & Game to the Authority. Motion passed unanimously.

Destruction of Records Resolution 2023-4 – This Resolution sets the Authority's intent to follow the schedules and procedures for disposition of records as set in the Municipal Records Manual. A Nace/Benedick motion was made to approve Resolution 2023-4 that sets procedures for the disposition of records. Motion passed unanimously.

Musser Run Easement – On April 3<sup>rd</sup>, Attorney Ruth attended a meeting with Chris, Pete and the property owner of the land adjacent to the Musser Run station. He hopes to provide information on the progress of this situation at the May Board meeting.

York Haven Sewer Authority – Attorney Ruth was approached by Attorney Jeffrey Rehmeyer recently about the possibility of the Northeastern Sewer Authority purchasing the York Haven plant and collection system. After discussion, the Board had no interest in this purchase.

Envirotrac Invoice – Attorney Ruth has not heard back from Envirotrac’s Attorney.

Polyvision Sample – Pete Nestlerode explained there currently is no good way to obtain a sample of the flow coming from Polyvision. One possibility is to request them to construct a sampling manhole. Pete added there is sufficient room for them to do that.

Pizza Box – Pizza Box has not responded to numerous requests asking them to provide manifests that would prove they are cleaning out their grease traps. Attorney Ruth will send a letter to Pizza Box if they do not respond to the manifest requests by the end of this month.

### **Engineer’s Report**

Paving of Malvern Drive, Poplar Lane and Riverview Drive Projects – Colin Cash reported the final paving for these projects should be completed within the next two weeks.

Second Street Pump Station – Chris reported the generator has been installed and tested. The fence needs to be extended around the area. Last Friday the staff were trained on the operation of the generator.

Locust Point Pump Station – There was a start up test of this station to be certain the pumps work properly. Colin Cash and Drew Dubbs attended. No problems were found; however, the station is incomplete and not ready to adopt.

Area 2 Project – Continuing to move forward. Chris Toms attended the monthly Township Supervisor’s meeting to provide an update on the project.

### **Treasurer’s Report**

Payment of Invoices – A Fisher/Kramlick motion was made to approve the invoices as presented. Motion passed unanimously.

### **Requisitions**

A Fisher/Kramlick motion was made to approve Requisition #2023-9 to the Northeastern Sewer Authority for reimbursement of an invoice from PSI for coating the influent wet well at the Mt. Wolf plant totaling \$14,493.80. Motion passed unanimously. The invoice should have been paid by a Requisition last month, but was overlooked. It had to be paid from regular funds because it was past due. The total will be deposited back into the checking account.

A Nace/Benedick motion was made to approve Requisition #2023-10 for payment to CS Davidson, Inc. for engineering completed for the Area 2 project and sewer maintenance totaling \$27,250.77. Motion passed unanimously.

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**7:45 PM - Executive Session to Discuss Personnel Matters**

**8:35 PM – Executive Session Ended** – Regular Meeting Called Back Into Session

**Adjourn**

At 8:37 PM a Kramlick/Barlett motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING** – Monday, May 22, 2023