

Northeastern York County Sewer Authority

November 24, 2025

The Northeastern York County Sewer Authority met on Monday, November 24, beginning at 6:05 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

Mt. Wolf Borough

Patti Fisher

Manchester Borough

Judy Hilliard

Dale Benedick

East Manchester Township

Tyler Kramlick

Dave Naylor

Members Absent: Anya Barlett

Engineer: Chris Toms, CS Davidson, Inc.

Solicitor: Peter Ruth, Saxton & Stump

Office Manager/Recording Secretary: Desiree Boorujy

Plant Superintendent: Drew Dubbs

Visitors/Employees: Patrick Rieder, Esq. (Starview MHP); Carl Dallmeyer (Starview MHP); Dan & Ray Creep of Chestnut St; Will Blanchetti of Spring Meadows Lane; Tessa Starkes, Keith Sweitzer & Josh Dausinger (employees).

At 6:05 PM Chairperson Patti Fisher, opened the meeting with the Pledge to the Flag.

Agenda

A Kramlick/Naylor motion was made to approve the agenda as presented. The motion passed unanimously.

Minutes

A Kramlick/Benedick motion was made to approve the minutes from the regular meeting held on October 27, 2025. The motion passed unanimously.

Visitors – Dan Creep spoke on behalf of Ray Creep to present a plan to avoid the Authority’s requirement to permanently close off two floor drains in the basement at Ray’s property on Chestnut Street. Unfortunately, the plan does not bring the property into compliance with the Rules & Regulations. Engineer Chris Toms provided ideas to modify the plan that may bring the property into compliance. After some discussion the board members decided that the Authority’s inspector should review the plan and provide his opinion. The Board will discuss the subject again at the December meeting.

Correspondence – None.

Operations/Maintenance Report

Drew provided a report to the Board members detailing the goings on for the last month including air solenoids failing at Saginaw, and the VFD failing for Blower 2.

Administration Report

Loan Refinancing – Desiree reviewed current interest rate information provided by PFM Financial Advisors to see if the Board is ready to lock to refinance the DeIVal loan. Board members agree that there is some likelihood of the rates continuing to decrease with upcoming changes to the Fed, the current political climate, and other variables. It was decided to hold off to see how things go over the next few months before locking in.

2026 Proposed Meeting Dates – **A Kramlick/Hilliard motion was made to approve the 2026 meeting dates. The motion passed unanimously.** Meetings will be held on the 4th Monday of each month, with the exception of May and December, which will be held on the 3rd Monday due to holidays. All meetings will be held at 6:00 PM at 200 North Main Street.

Solicitor’s Report

Resolution 2025-9 – **A Kramlick/Benedick motion was made to approve Resolution 2025-9 to amend Section 7-104 of the Rules & Regulations, increasing the late penalty for customers’ quarterly payments from 10% to 15% to be effective starting with the bill for the 1st quarter of 2026. The motion passed unanimously.**

Engineer’s Report

A Kramlick/Benedick motion was made to approve Resolution 2025-10 to file an LSA grant application. The motion passed unanimously. If awarded, this grant will be used for to replace the Poplar Estates pump station.

Mr. Toms provided status updates on the upcoming clarifier demolition project, Mount Wolf blower replacements, and the digester project.

Treasurer’s Report

Payment of Invoices – **A Kramlick/Naylor motion was made to approve the invoices as presented. The motion passed unanimously.**

Requisitions -

A Naylor/Kramlick motion was made to approve Requisitions 2025-35 and 2025-37 to be paid from the BRIF account.

A Naylor/Kramlick motion was made to approve Requisitions 2025-36, 2025-38, 2025-39, 2025-40 to be paid out of the construction loan.

An executive session was held from 6:36pm to 7:10pm to discuss litigation and staff salaries for the 2026 budget.

A Kramlick/Naylor motion was made to allow Desiree to transfer anything over \$350,000 to the PLGIT account and transfer monies between accounts as needed to cover expenses. The motion passed unanimously.

2026 Budget – A Kramlick/Benedick motion was made to approve the 2026 budget. The motion passed unanimously.

Adjournment - With nothing further to discuss, a Kramlick/Benedick motion was made to adjourn the meeting at 7:40 PM. The motion passed unanimously.

NEXT REGULAR MEETING – Monday, December 15 at 6:00 pm.