

Northeastern York County Sewer Authority

March 23, 2026

The Northeastern York County Sewer Authority met on Monday, March 23, beginning at 6:00 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

Mt. Wolf Borough

Patti Fisher
Anya Barlett

Manchester Borough

Judy Hilliard
Dale Benedick

East Manchester Township

Tyler Kramlick

Members Absent: Will Blanchetti

Engineer: Chris Toms, CS Davidson, Inc.

Solicitor: Peter Ruth, Saxton & Stump

Office Manager: Desiree Boorujy (absent)

Recording Secretary: Tessa Starkes

Plant Superintendent: Drew Dubbs

Visitors/Employees: Patrick Rieder, Esq. (Starview MHP); Carl Dallmeyer (Starview MHP); Judy Vance (Manchester Borough), Tessa Starkes, Keith Sweitzer, Patrick Hilbert (employees).

Pledge to the Flag

Agenda

A Barlett/Benedick motion was made to approve the agenda as presented. The motion passed unanimously.

Minutes

A Barlett/Hilliard motion was made to approve the minutes from the regular meeting held on February 23, 2026. The motion passed unanimously.

Visitors – No comments from visitors.

Correspondence – None.

Operations/Maintenance Report

Drew provided a report detailing issues that were handled and repairs that were performed. At the Mt. Wolf plant, the hot water heater leaked and was repaired by Bloss. Control Systems 21 came out to check the flow meter issue, and it was fixed. Other repairs, such as testing hydrogen sulfide gas in wet well and mini split system in office install took place. Hauling continued for Mt. Wolf. At the Saginaw plant, new tubes were installed on samplers. Comcast internet

upgrades are continuing for Saginaw. A Musser Pump update was provided. There is a 3- to 4-week lead time.

Administration Report

Intermunicipal Meeting – All three municipalities have confirmed attendance on 4/27 at 5:00, before our monthly board meeting.

Health/Vision/Life Insurance Plan Updates – Drew presented updated information for the board to review. Management is continuing to look at other options to save money. The broker we have contacted has provided similar or more cost-effective options than we have now. Barlett and Fisher requested more inquiry into the costs, quotes and comparable benefits to report back at the next meeting.

Mt. Wolf Borough – There was a discussion around the permit application fees between the municipalities. Barlett said she would attend their meeting on March 24th to obtain more information.

Solicitor's Report

Area 2 Update - The Solicitor discussed the number of Area 2 Project customers who paid in full or a deposit in 2021. Our agreement has a five-year limit and he asked the Board to consider how we would handle the possible refunds in December 2026 when the contract limit expires.

Columbia Gas Non-Disclosure Agreement – Columbia Gas will scope our lines using USG. Columbia Gas agreed to be responsible for any fault or damages during the project. **A Kramlick/Benedick motion was made to approve the motion as presented. The motion passed unanimously.**

Record Club of America – The Solicitor has reached out by mail requiring them to repair or abandon their line. He will give an update once there is a response.

Engineer's Report

Mr. Toms provided status updates on various projects including the Musser Run Pump Station Project meeting, Saginaw internet, the Clarifier Demolition, ESC (25 Devco Drive), Trade Center 83 Phase 2 Preliminary Plan and various Mt Wolf Plant repairs. Auto Zone's new potential location replacing Love and Pizza was discussed, agreeing 1 EDU was sufficient based on research. We are requiring a sampling manhole at 30 Devco Drive's new truck repair facility location.

Grit Building Heater Replacement – A vendor rep has provided a demo unit for the influent pumping station style unit. Staff is actively discussing upgrades for the system and the negative effects of the hydrogen sulfide.

Casella Mid-Atlantic Plan – With no changes to flow, Mr. Toms requested a ratification at the meeting. **A Kramlick/Benedick motion was made to approve the plan. The motion passed unanimously.**

Orchard Business Park PS Grant – The grant agreement has been received. The grant expires 6/30/29 with only one third of the cost of the grant awarded. Ways to continue to finance will be explored.

Treasurer's Report

Payment of Invoices – **A Barlett/Benedick motion was made to approve the invoices as presented. The motion passed unanimously.**

Requisitions

A Benedick/Barlett motion was made to approve Requisitions 2026-11, 2026-12 and 2026-13, and the motion passed unanimously.

An executive session was held from 6:35pm to 6:42pm to discuss personnel issues.

The Authority meeting resumed at 6:43pm.

A Barlett/Benedick motion was made to approve changes to job description for the new position. The motion passed unanimously.

Adjournment - With nothing further to discuss, a Barlett/Benedick motion was made to adjourn the meeting at 6:44. The motion passed unanimously.

NEXT REGULAR MEETING – Monday, April 27th at 6:00 pm.