

# Northeastern York County Sewer Authority

## February 2, 2026

The Northeastern York County Sewer Authority met on Monday, February 2, beginning at 6:00 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
Anya Barlett

**Manchester Borough**

Judy Hilliard  
Dale Benedick

**East Manchester Township**

Tyler Kramlick  
Will Blanchetti

**Members Absent:** None.

**Engineer:** Chris Toms, CS Davidson, Inc.

**Solicitor:** David Jones, Saxton & Stump attended in Peter Ruth's absence

**Office Manager/Recording Secretary:** Desiree Boorujy

**Plant Superintendent:** Drew Dubbs

**Visitors/Employees:** Patrick Rieder, Esq. (Starview MHP); Carl Dallmeyer (Starview MHP); Tessa Starkes, Keith Sweitzer (employees).

**Reorganization**

Attorney David Jones opened the meeting for reorganization purposes. **A Kramlick/Benedick motion was made to retain the current slate of officers, with Will Blanchetti taking on the position of Assistant Secretary, representing East Manchester Township. The motion passed unanimously.**

**Pledge to the Flag**

**Agenda**

**A Benedick/Kramlick motion was made to approve the agenda as presented. The motion passed unanimously.**

**Minutes**

**A Kramlick/ Benedick motion was made to approve the minutes from the regular meeting held on November 24, 2025. The motion passed unanimously. (The December meeting was a non-voting meeting due to no quorum.)**

**Visitors** – No comments from visitors.

**Correspondence** – The Authority received a letter from Saxton & Stump advising that they made a donation to the York County Food Bank in the Authority's name during the holiday season. The firm was thanked for their generosity.

## **Operations/Maintenance Report**

Drew provided a report to the Board members detailing issues that were handled and repairs that were performed. Items addressed included replacing a failed block heater at a pump station, replacement of belts on two blowers, pump station overload caused by rags, etc. There was also an issue at a property in Manchester Borough caused by tree roots, damaging both the Authority's and property owner's portions of lateral. An emergency repair was required by both entities.

## **Administration Report**

2013 Loan Refinancing – Current interest rate information was provided to the Board by PFM Financial Advisors to see if the Board is ready to lock to refinance the DelVal loan. Board members are comfortable holding off until the March meeting to make a decision.

Website – The new Authority website is now live, and Desiree is learning to make updates and changes to it. By removing the option of adding fillable forms to the site, the Authority has saved \$1509.00.

W2s & 1099s – A local accountant who has prepared these documents for several years has decided not to continue doing so. The treasurer for Mount Wolf and Manchester Boroughs walked Desiree through the process of handling them in house.

## **Solicitor's Report**

Resolution 2025-11 – **A Kramlick/Hilliard motion was made to approve Resolution 2025-11 to amend portions of the Employee Handbook pertaining to overtime and holiday pay. The motion passed unanimously.**

## **Engineer's Report**

Mr. Toms provided status updates on various projects.

The East Manchester Township build-out analysis was reviewed and discussed. CS Davidson examined the zoning and potential development of vacant parcels to determine the size of future upgrades and acreage necessary to accommodate plant expansion.

### Grants

- LSA Grant for pipelining through Mount Wolf Borough was not awarded.
- PA Small Water & Sewer program was awarded for \$186,400 for the Orchard Business Park pump station.
- The 2025 LSA Statewide grant application has been submitted for Poplar Estates PS replacement.

## **Treasurer's Report**

Payment of Invoices – **A Barlett/Kramlick motion was made to ratify the invoices paid in December and passed unanimously. A Benedick/Kramlick motion was made to approve the invoices presented for January and passed unanimously.**

## **Requisitions**

**A Kramlick/Benedick motion was made to approve Requisitions 2026-1 through 2026-9 and the motion passed unanimously.**

**A Kramlick/Benedick motion was then made to withdraw Requisition 2026-7 from the approved payments because it is more appropriate to be paid out of the Operation Account. The motion passed unanimously.**

An executive session was held from 6:53pm to 7:46pm to discuss personnel issues.

The regular meeting resumed at 7:46 PM.

**Adjournment - With nothing further to discuss, Ms. Fisher declared the meeting adjourned at 7:47. The motion passed unanimously.**

**NEXT REGULAR MEETING – Monday, February 23 at 6:00 pm.**