

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

November 28, 2016

The Northeastern York County Sewer Authority met on Monday, November 28, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

Patti Fisher
George Miller

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Christopher Toms

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Visitor: Rachel Kling

Minutes

A Klinedinst/Miller motion was made to approve the minutes from the October 24, and November 7, 2016, meetings with one correction on page two of the October 24th minutes under the Operations Report; changing “repair” to “repaired”. Motion passed unanimously.

Correspondence/Visitors

None

November 28, 2016

Page 2

Operations Report

White Tanker – Tom Prowell reported the White Tanker has been sold for \$16,500.00.

Wood Lot – The agreement is completed to begin the logging process of the wood lot at the farm with Dowling Forestry, Dana Dowling, who is a Certified Forester. Tom noted the marking of the trees should begin soon.

Sinking Springs Lane Pine Trees – Tom has spoken with Rochelle Black of Farms and Natural Trust and she had no issues with the trees being removed; however she is going to get back to Tom after she reviews the Easement. Ms. Black requested a drawing to show what is planned for that section, which Tom will be forwarding to her.

Locust Lane Tree Removal – Nine trees have been removed and the stumps have been ground for a total cost of approximately \$1,200.00. Manchester Township Personnel were at the site as the work was being done.

Black Tanker Repairs – Tom informed the Authority that an expensive repair to the black tanker had to be completed, which included replacing the clutch. Tom shared that the repair person at Freightliner of York felt the problems with the clutch were just everyday wear and tear; not caused by improper driving. The invoice for this repair will be paid through a requisition later in the meeting.

Aqua Tech Flusher Truck – The hydraulic cylinder on this truck has been replaced and is working well.

Security in Lobby at Administration Building – Tom investigated the cost of installing bullet-proof glass in the lobby and the glass itself would cost around \$15,000. That does not include modifying the ledges of the windows and installing an intercom system. After discussion, Tom was asked to look further into the costs of installing security cameras outside the building and inside the lobby.

Underground Room for Alum Tanks – Tom explained that in the old portion of the plant, there is an underground room where the two alum tanks are located. A few weeks ago, while he was on vacation, employees began to pump down the sump pits in that room into the stream and they noticed the material being pumped out was causing the stream water to change to an orange color. They immediately turned off the pumps. DEP was contacted and Kline's Services was called to clean up the material from the stream. It was not understood what caused the white material to form in the stream, as the water being pumped out of the underground room was not white. DEP came on the scene and was satisfied that the incident was handled properly; however DEP did issue the Authority a Notice of Violation because of the incident. Tom replied to DEP with a letter describing what happened and what steps are being taken to insure this will not occur again.

Authority Operation/Administration

Clair Good's Reappointment – Clair's five year term ends on December 31, 2016. He discussed his reappointment with Manchester Borough. Manchester Borough intends on appointing him for an additional five year term beginning January 1, 2017, through December 31, 2021.

2017 Meeting Dates – Pat provided a list of the 2017 proposed meeting dates. All are on the fourth Monday with the exception of December, which will be held on the third Monday, December 18th. Pat will advertise the meeting dates in the near future.

Computers – Pat explained that the Authority's IT person, Gordon McKeever, has been working on her computer and he is not happy with the way it is running. There have been ongoing problems with it that he cannot solve. He suggested perhaps replacing it or reformatting it. Pat also noted that Rachel has been having problems with her computer as well. Pat's computer is nearly six years old and Rachel's is four years old. The Capital Improvements Plan assumed replacing three computers in 2017. The approximate cost of replacing each unit is estimated to be \$900 to \$1,000. After discussion, a Klinedinst/Nace motion was made to approve the purchase of two new computers to replace Pat's and Rachel's computers. Motion passed unanimously.

Solicitor's Report

Supplemental Indenture – Attorney MacNeal reported this Indenture has been signed and Pat will be e-mailing a copy to David Twaddell tomorrow and await instructions to get the process underway. This Indenture will allow the monthly debt service payment to Del-Val to be paid through auto-pay.

Kinsley Reservation Fees – Kinsley has contacted Attorney MacNeal to request their Reservation Fee agreement for Lot #1 in Orchard Business Park be increased from nine EDU's to eighteen EDU's. A Nace/Miller motion was made to approve the modification of the original Reservation Fee agreement as requested, increasing the EDU's for Lot #1 from nine to eighteen. Motion passed unanimously.

Public Improvement Security for Ozinski Tract – Attorney MacNeal informed the Authority that this Security will expire at the end of January. Chris Toms noted the only item open on this project is for additional inspections. The sewer construction has been completed; however construction on the warehouse has not begun. Chris will contact the developer regarding this Security.

Savage Property – Joel Klinedinst ask if the Savage property along North George Street in Emigsville has been sold. He noticed the "For Sale" sign is no longer there. Attorney MacNeal said she was not contacted about a sale of the property. Attorney MacNeal is going to review the County records to see if there is a property owner change.

Engineer's Report

Grant Application – The application has been submitted to DCED for the abandonment of the effluent line.

General Permit Application – This application will be submitted to DEP for the outfall prior to the December meeting.

Floating Cover Digester – Chris Toms reported the cover on this digester is stuck. The supports that hold the precast concrete counterweights have severe corrosion and one of the supports has broken and a section of concrete has fallen into the digester. A crane will be needed to make these repairs. He would like to include this repair in with the plant project because a crane will be needed for that project as well.

Digester Repairs – The mixers are no longer operational in the two digesters. The digesters will need to be cleaned out, the concrete inspected and perhaps the digesters could be lined if necessary. Chris feels the digesters may be more effective if air would be added to them and they would become aerobic instead of anaerobic. This project will be added to the plans down the road.

Treasurer's Report

Invoices – A Miller/Klinedinst motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisitions – A Klinedinst/Fisher motion was made to approve the following requisitions: 2016-26 to Golden Equipment totaling \$3,009.64 for repairs to the flusher truck; 2016-27 to Freightliner of York for repairs to the black tanker totaling \$4,360.10 and 2016-28 to CS Davidson for payment of engineering fees for the Mt. Wolf plant upgrades totaling \$3,009.64. Motion passed unanimously.

Adjourn

At 7:40 PM a Klinedinst/Miller motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING - Monday, December 19, 2016 - 7:00 PM - 200 North Main Street
(Third Monday)**