

NORTHEASTERN YORK COUNTY SEWER AUTHORITY

March 23, 2015

The Northeastern York County Sewer Authority met on March 23, beginning at 7:00 PM in the Authority meeting room at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

Mt. Wolf Borough

George Miller
Patti Fisher

Manchester Borough

Clair Good
Gene Snell, Jr.

East Manchester Township

John Nace
Joel Klinedinst

Engineer

Chris Toms

Solicitor

Stacey MacNeal

Plant Superintendent

Tom Prowell

Recording Secretary

Pat Poet

Special Projects Coordinator

Tom Beakler

No visitors present.

Minutes

The minutes from the February 23, 2014, meeting were approved as mailed.

Visitors/Correspondence

None

Operations Report

Tom Prowell reported several maintenance items that had to be taken care of during the past month.

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Sherman Oaks Station – Check valves were replaced at a cost of over \$3,000.

Sherman Street Station – One motor starter had to be replaced and today it was discovered that the second motor starter is also in need of replacement.

Mt. Wolf Plant – The block heater had to be replaced at the plant.

5 – 10 Year Capital Improvement Plan – Tom P. will be working with CS Davidson on a capital improvement plan to present to the Board this year with a draft plan to be presented in one to two months.

Biosolids Hauling – Some hauling was able to be done over a three day period. Tom P. hopes to be able to continue to haul later this week, depending upon the weather.

Trade Show – The trade show in Indianapolis was very worthwhile, and Tom P. visited with several representatives regarding a vacuum truck. He will be working with these representatives to gather specs for the possible purchase of a replacement vacuum truck.

Special Projects Report

License Agreement with Leg-Up Farm – Tom Beakler explained that this agreement with Leg-Up Farm would allow the Authority to farm .7 of an acre of Leg-Up Farm land in exchange of the use of gardening one acre of Sewer Authority land at Sinking Springs Farm for Leg-Up's program at the previous Shiloh property. Tom B. noted that biosolids cannot be applied to the one acre lot, so the Authority is actually gaining an additional .7 acres of usable farm land with this agreement. A Klinedinst/Fisher motion was made to approve signature of the License Agreement with Leg-Up Farm. Motion passed unanimously. Tom also said that he has spoken with Louie Castriota and he will sign the agreement as well.

Credit Trading – Tom B. reported that the latest Penn Vest credit trading auction was cancelled due to lack of participants and he feels future auctions will find the same fate. Tom B. has been in contact with Harrisburg City and they will be in need of 100,000 lbs. of nitrogen. The Authority should have approximately 30,000 lbs. of nitrogen available for sale.

Authority Administration

Arbitrage Report – The annual arbitrage report has been received. Attorney MacNeal will scan the report and make it available to Bond Counsel. A copy will also be sent to the Trustee. Should the bonds be refinanced, she would like to see the arbitrage liability paid at that time. It will be due within sixty days of payment of the bonds.

Vision Insurance – Pat presented Board members with cost and coverage comparisons from three different vision insurance providers to review prior to deciding if the Authority would like to add vision to their employee benefits package. This topic will be added to the April agenda.

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Solicitor's Report

Refinancing – Attorney MacNeal reported on an option with the refinancing that would create a front loaded savings the first two years of the loan, with nearly a \$600,000 savings each of those two years, depending upon the interest rates at the time of refinancing. With discussions on-going regarding the need of major work being required to either change the location of the outfall at the plant, or expenses relating to re-construction of the current outfall line, these funds could be used for that project by creating a construction fund that those savings would go into. She further explained that if the refinancing was done through Del-Val, the Debt Service Reserve Fund, which currently has an approximate \$803,000 balance, would not need to be kept, and those funds would also be available for this project, if needed. With those funds the project could most likely be completed without having to finance any new dollars. At the April Authority meeting, Gordon Walker will have a borrowing resolution ready for the Authority's review and possible vote.

Construction Fund – Attorney MacNeal suggested that each year the Authority budget an amount to go into the construction fund to pay for any projects that become necessary in the future.

Executive Session – Attorney MacNeal would like to hold an Executive Session at the end of this meeting to discuss pending litigation.

Upcoming Intermunicipal Meeting – This meeting will be held at the Authority's office on Monday, March 30 beginning at 1 PM. Representatives from the three municipalities will be present, along with Attorney MacNeal and Gordon Walker to discuss the refinancing along with any other subjects that anyone would like to discuss. Gene, Joel and Clair will represent the Authority at this meeting.

Engineer's Report

Chapter 94 Report – Chris Toms stated this report will be shipped to DEP next week. He reported that because of one organic overload at the Saginaw Plant, an organic overload is projected in 2016. A supplement calculation will be added to the report without including that one overload reading to show that it was only a one time occurrence and hopefully the overload projection will not have to be shown for the Saginaw plant.

Effluent Line Feasibility Study – Chris has completed the Feasibility study on the options available to the Authority for either changing the outfall location or repairing the current outfall line. The options were keeping the discharge at the current location, discharging near the Gut Road, or discharging at the plant. Because of the costs, option number two, the Gut Road location, was thrown out. Discharging at the plant was one half the cost of discharging at the Gut Road location because of replacing the outfall line. After reviewing the study, CS Davidson recommends the option of discharging at the plant. Sections of the current outfall line could be filled with flowable fill where possible, and sections of it removed, depending upon the location. Some portions will be left abandoned because of the impact on the stream if it were removed.

The effluent line committee met and discussed the options and recommended that CS Davidson move forward with the design and permitting for option A, moving the outfall to the plant. A Miller/Klinedinst motion was made to authorize CS Davidson to begin the design and permitting process to move the location of the outfall to the plant. Motion passed unanimously. Chris noted the disinfection system will need switched from Chlorine to UV lighting and that bulbs for that system will probably cost \$8,000 annually.

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Northern Heights Punch List – Chris noted that he is working with the developer to complete the items outstanding on the punch list. Joel suggested revisiting the punch list since a substantial period of time has passed since that list was created and there may be additional items to be added.

Railroad Bank – Joel reported noticing that part of the railroad bank is sliding down towards the stream. This happened in February.

Treasurer's Report

Invoices – A Miller/Nace motion was made to approve the invoices as submitted. Motion passed unanimously.

Requisition 2015-1 – A Klinedinst/Fisher motion was made to approve payment of requisition 2015-1 to CS Davidson totaling \$5,782.95 for engineering work completed on the feasibility study. Motion passed unanimously.

Executive Session

An Executive Session was called at 7:47 PM to discuss pending litigation.

The executive session ended at 7:49 PM and the regular meeting was called back to order.

Adjourn

At 7:50 PM a Miller/Klinedinst motion was made to adjourn. Motion passed unanimously.

REGULAR MEETING - Monday, April 27, 2015 - 7:00 PM - 200 North Main Street

