

# Northeastern York County Sewer Authority

## July 28, 2025

The Northeastern York County Sewer Authority met on Monday, July 28, beginning at 6:00 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
Anya Barlett

**Manchester Borough**

Judy Hilliard  
Dale Benedick

**East Manchester Township**

Tyler Kramlick (by phone at  
6:19)  
\*Vacant position

**Members Absent:** None.

**Engineer:** Chris Toms, CS Davidson, Inc.

**Solicitor:** Peter Ruth, Saxton & Stump

**Office Manager/Recording Secretary:** Desiree Boorujy

**Plant Superintendent:** Drew Dubbs

**Visitors/Employees:** Patrick Rieder, Esq. (Starview MHP); Dean Kohr, Dave Naylor, Edwin Toomey II (East Manchester Township). Employees: Tessa Starkes, Keith Sweitzer, Robert Bottomley, and Patrick Hilbert.

**Agenda**

**A Barlett/Benedick motion was made to approve the agenda as presented. The motion passed unanimously.**

**Minutes**

**A Barlett/Hilliard motion was made to approve the minutes from the regular meeting held on June 23, 2025. The motion passed unanimously.**

**Visitors** – No comments from visitors.

**Correspondence** – None.

**Operations/Maintenance Report**

Drew Dubbs reviewed the Operations & Maintenance Report, which included various repairs and maintenance that were performed throughout the month.

Due to heavy volumes of rain, there were issues with flooding at the Saginaw plant. A 5-day letter was sent to the DEP.

The staff hauled sludge to the Springettsbury WWTP for three days.

Musser Run Generator – **A Barlett/Benedick motion was made to approve the sale of the Musser Run Generator. The motion passed unanimously.**

### **Administration Report**

Beshore & Koller – Desiree and Tessa have been reviewing the water consumption for all commercial and industrial customers to ensure their consumption is within the number of EDUs they previously purchased. Beshore & Koller needs to purchase additional EDUs based on calculations. Desiree proposed allowing them to transfer the EDU from the parcel where the house was torn down and turned into a parking lot to the location that requires additional EDUs. **A Barlett/Benedick motion was made to allow Beshore & Koller to transfer the EDU from the parking lot parcel to the main building. The motion passed unanimously.**

2024 Audit Report – **A Barlett/Hilliard motion was made to accept the 2024 Annual Audit Report. The motion passed unanimously.**

Barr Nunn Connection – Mr. Del Hauck is amenable to the idea of connecting this property to the public sewer system and has begun reaching out to contractors. He mentioned to Desiree that he was offered a free connection when he donated land for the Authority to move the Greenwood pump station to its current location on North George Street. He asked if the board would agree to honor that offer now. Desiree will try to find any evidence of this being offered to him at that time and will revisit the subject at the August board meeting.

### **Miscellaneous**

Board Member Resignation – **A Barlett/Benedick motion was made to accept Tom Beakler’s verbal resignation from the Authority board effective immediately. The motion passed unanimously.**

### **Solicitor’s Report**

None.

### **Engineer’s Report**

Chris Toms provided updates regarding ongoing projects.

N. George Street Pump Station – All issues have been resolved, so Chris will prepare the as-builts and close the permit. Final payment is owed to WYElectric once the invoice is submitted. The final application for payment from Doli as well as a change order are expected for next month’s meeting.

Mt. Wolf Sewer Line Repairs – The final AFP has been submitted by Rogele, as well as a change order reducing the amount owed. **A Barlett/Benedick motion was made to approve the Contract Change Order #2, reducing the cost by \$66,328.15. The motion passed unanimously. A Barlett/Benedick motion was made to approve Requisition 2025-21 for the final Application for Payment #3 to Rogele in the amount of \$44,857.22. The motion passed unanimously.**

Musser Run Pump Station – Based on issues experienced with the N. George Street pump station, CSD is working with the supplier to select a different control panel for the Musser Run pump station. In the next month or two, work is expected to begin.

Digesters – At next month’s meeting CSD expects to ask the board for authorization to advertise the demolition project to remove the old grit chamber and two secondary clarifiers. The grit building heater replacement by COSTARS contract is under design. The chemical feed system relocation is also under design.

2025 Sanitary Sewer Repairs – Gross Alley is now to be included in these repairs. Next month CSD expects to request authorization to advertise these repairs.

Grant Application Update – We are hoping to get a response regarding the \$310,000 LSA grant application by October for sewer lining in Mount Wolf Borough. CSD is also creating a list of projects for another LSA grant application as well.

### **Treasurer’s Report**

Payment of Invoices – **A Hilliard/Barlett motion was made to approve the invoices as presented. The motion passed unanimously.**

Requisitions – The following requisitions were presented for approval this evening:

**2025-18 to NEYCSA for 2741.66** for the purchase of a microscope from I Miller Microscopes.

**2025-19 to Pyrz Water Supply Co** – for Inv. 49976 for a pump at Saginaw plant.

**2025-20 to CSD for \$13,443.34 for the following invoices:**

- 183556 Musser Run PS Improvements
- 183557 Mt Wolf Borough Sanitary Sewer Maintenance
- 183558 Mt Wolf Plant Blower
- 183559 Mt Wolf Sewer Repairs
- 183560 Aerobic Digesters
- 183211 North George St Pump Station

**A Barlett/Benedick motion was made to approve Requisitions 2025-18 (reimbursing the Authority’s operating account) and 2025-19 for payment out of the BRIF and 2025-20 to be paid from the 2021 Construction loan. The motion passed unanimously.**

An executive session was held from 6:34-7:35 pm to discuss legal issues.

**Adjournment - With nothing further to discuss, a Barlett/Benedick motion was made to adjourn the meeting at 7:35 PM. The motion passed unanimously.**

**NEXT REGULAR MEETING – Monday, August 25 at 6:00 pm.**