

Northeastern York County Sewer Authority

August 25, 2025

The Northeastern York County Sewer Authority met on Monday, August 25, beginning at 6:00 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

Mt. Wolf Borough

Patti Fisher
Anya Barlett

Manchester Borough

Judy Hilliard
Dale Benedick

East Manchester Township

Tyler Kramlick
*Vacant position

Members Absent: None.

Engineer: Chris Toms, CS Davidson, Inc.

Solicitor: Peter Ruth, Saxton & Stump

Office Manager/Recording Secretary: Desiree Boorujy

Plant Superintendent: Drew Dubbs

Visitors/Employees: Garrett Moore from PFM Financial Advisors; Patrick Rieder, Esq. (Starview MHP); Bret Goliheew & Herb Nix (East Manchester Township residents). Employees: Keith Sweitzer & Patrick Hilbert.

Agenda

A Kramlick/Barlett motion was made to approve the agenda as presented. The motion passed unanimously.

Minutes

A Barlett/Hilliard motion was made to approve the minutes from the regular meeting held on July 28, 2025. The motion passed unanimously.

Visitors –Mr. Goliheew was in attendance in hopes of hearing an update on the Area 2 project.

PFM Financial Advisors – Mr. Garrett Moore presented options for the board’s consideration regarding the Authority’s Series A 2013 loan. The loan was initially issued with a fixed rate through April 25, 2026, at which time it is to convert to a variable rate. **A Barlett/Kramlick motion was made to approve Resolution 2025-5 allowing Desiree Boorujy to sign documents for conversion of the 2013 Series A DelVal loan to a fixed rate through maturity of the loan with the option to refinance at year 10. The motion passed unanimously.**

Correspondence – None.

Operations/Maintenance Report

Drew Dubbs reviewed the Operations & Maintenance Report, which included various repairs and maintenance that were performed throughout the month.

Drew also reported that he is looking into upgrading the security and HVAC systems at the Mount Wolf plant and office.

Pumps were repaired/rebuilt at the Canal Road pump station.

Sinkholes continue to form at Orchard Park. A contractor is addressing these issues as they arise.

Administration Report

Intermunicipal Meeting – will be held on September 22 at 5:15, immediately before the Authority board's regular monthly meeting.

Electric Supplier Contract – A contract was signed and will take effect in 2027.

Musser Run Pump Station – **A Barlett/Benedick motion was made to authorize payment to Met-Ed for an estimated cost of \$29,300 for the updated electric service run to this pump station.** Desiree expects to receive the invoice any day.

Solicitor's Report

None.

Engineer's Report

Chris Toms provided updates regarding ongoing projects.

Orchard Business Park, Phase 2, Lot 2 Plan – The Authority has received the financial security for this project. **A Kramlick/Benedick motion was made to ratify approval of this plan. The motion passed unanimously.**

Duke's Root Control Study & Proposal – Approval has been tabled.

Blower Replacement Proposal – **A Benedick/Barlett motion was made to approve the Riordan proposal for replacement of the three blowers at the Mount Wolf plant, totaling \$867,000. The motion passed unanimously.**

N. George Street Change Order No. 3 – **A Benedick/Kramlick motion was made to approve the change order for AFP No. 3 to DOLI for Contract No. 1 for General Construction at the North George Street pump station. The amount of the change order is \$28,274. The motion passed unanimously.** The amount of the change order is included in a requisition presented for approval later in this meeting.

Digester #1 Repair – Digester #1 developed a leak and is need of repair. Two options for repair were presented but will be decided upon based on Kinsley’s recommendation. **A Benedick/Kramlick motion was made to hire Kinsley Construction to perform repairs. The motion passed unanimously.**

A Kramlick/Barlett motion was made to approve tank lining to be performed by USG for \$153,950.00, pending confirmation of at least a 10-year warranty. The motion passed unanimously.

Mt. Wolf WWTP Demolition Contract – Authorization to advertise this contract was tabled until the September meeting when estimates are presented.

Musser Run PS Update – For next month’s meeting expect a change order to increase the cost of this project by \$10,000 for an upgraded panel can be installed.

Area 2 Expansion Project Update – An update was provided and can be found on the Authority’s website.

Treasurer’s Report

Payment of Invoices – **A Kramlick/Barlett motion was made to approve the invoices as presented. The motion passed unanimously.**

Requisitions – The following requisitions were presented for approval this evening:

2025-22 to NEYCSA for \$4,868.23 reimbursing the operating account from the BRIF for CSD engineering invoices for 2025 PA Small Water Sewer – Orchard Business Park Pump Station.

2025-23 to Midway Sealcoating for \$3,780.00 from the BRIF account.

The following requisitions to be paid out of the 2021 Construction Account Fund:

2025-24 to WYElectric LLC for \$37,593.20 for AFP No. 2 N. George St Pump Station Upgrade

2025-25 to CS Davidson for \$26,741.27 for the following invoices:

184099 – Clarifier Demo

184100 – Mt Wolf Chem Feed

184101 – 2025 Mt Wolf Sanitary Sewer Repairs

184123 – Musser Run Pump Station Improvements

184124 – Aerobic Digesters

2025-26 to Winter Engine-Generator Service Inc. for \$62,200.00 for the purchase of a generator for the Canal Road pump station.

2025-27 to DOLI Construction Corporation for AFP No. 3 (final) – North George Street pump station upgrade Contract No. 1 General Construction for \$88,109.70.

2025-28 to Met-Ed for approximately \$29,300.00 for the electric upgrade at Musser Run pump station. The amount will be confirmed upon receipt of the invoice.

A Benedick/Hilliard motion was made to approve Requisitions 2025-22 and 2025-23 for payment out of the BRIF and 2025-24, 2025-25, 2025-26, 2025-27 and 2025-28 to be paid from the 2021 Construction loan. The motion passed unanimously.

An executive session was held from 7:15pm to 7:47pm to discuss litigation matters.

Adjournment - With nothing further to discuss, a Barlett/Kramlick motion was made to adjourn the meeting at 7:47 PM. The motion passed unanimously.

NEXT REGULAR MEETING – Monday, September 22 at 6:00 pm.